



**Bhavan**



# BHARATIYA VIDYA BHAVAN'S MEHTA VIDYALAYA

HATHI SADAN, COPERNICUS LANE, KASTURBA GANDHI MARG, NEW DELHI-110001

School ID. – 2026130, CBSE Affiliation No. – 2730011

BVB/MV/SPORTS DAY FUNCTION (31/10/26)/2026 | 1152 16.10.26

To,

M/S-----

-----

-----

Subject: - Quotation for FLEX BOARDS and BANNERS for Annual Sports Day -2026

Dear Sir,

This Bhavan is going to organize Annual Sports Day on 31/10/26 and the following items are required as per specifications:-

| S. no. | Item Descriptioon                     | Size (Sq. Ft.) | Quantity Required |
|--------|---------------------------------------|----------------|-------------------|
| 1.     | Main Stage/ Front Bacdrop Flex        | 10 X 30        | 01                |
| 2.     | Side Grounds Display Banners          | 8 X 20         | 02                |
| 3.     | Flex Banners                          | 8 X 16         | 02                |
| 4.     | Welcome Arch/Entry Gate(U- Gate Flex) | 2 X 12         | 02                |

You are reuested to submit your rates of each item with GST if any on or before 19/10/26 up to 02:00 p.m. positively. through e-mail [quotation@bvbdelhi.org](mailto:quotation@bvbdelhi.org).

Enclose: Copy of Specimen.

*Handwritten signature*

*Handwritten signature*  
Principal (MV)



Date: October 16, 2026

To;  
The Principal,  
Bharatiya Vidya Bhavan's Mehta Vidyalaya,  
Kasturba Gandhi Marg, New Delhi - 110001

**SUBJECT: Requisition for Flex Boards and Banners for Annual Sports Day 2026**

Respected Madam,

I am writing to formally request your approval and provision for the required flex boards and banners for our upcoming Annual Sports Day, scheduled to be held on **31st October 2026**. To ensure proper branding, direction, and visual presentation across the school grounds, we require customized flex prints as detailed below.

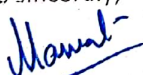
The complete specifications and dimensions required for the event venue are outlined in the table below:

| S.No. | Item Description / Location             | Dimensions (Sq. Ft.) | Quantity |
|-------|-----------------------------------------|----------------------|----------|
| 1     | Main Stage / Front Backdrop Flex        | 10 × 30              | 01       |
| 2     | Side Grounds Display Banners            | 8 × 20               | 02       |
| 3     | Flex Banners                            | 8 × 16               | 02       |
| 4     | Welcome Arch / Entry Gate (U-Gate Flex) | 2 × 12               | 02       |

For your kind perusal and guidance, sample layout pictures, have been attached alongside this letter. Kindly accord your necessary approval and issue orders to the relevant department/vendor to initiate printing at the earliest so that setup can be completed prior to the event date.

Thanking you.

Yours sincerely,



Prakash Rawat

Incharge, Sports Day

Bharatiya Vidya Bhavan's Mehta Vidyalaya



S.No] 10X30  
(1)  
Qty 01



Since 1938

# BHARATIYA VIDYA BHAVAN

## ANNUAL

# SPORTS DAY

31<sup>st</sup> OCTOBER 2026

*Play  
Compete  
Grow  
Together*



Scanned with OKEN Scanner





Since 1938

# BHARATIYA VIDYA BHAVAN

## ANNUAL

# SPORTS DAY

31<sup>st</sup> OCTOBER 2026

*Play  
Compete  
Grow  
Together*

SNo (4)  
Q4 - 2



S.No 2

8 X 20

Qty - 2

