

**CLASS XI**  
**BUSINESS STUDIES (054)**  
**SESSION 2025-2026**

<b>Unit</b>	<b>Topic</b>	<b>Marks</b>
<b>Part A</b>	<b>Foundations of Business</b>	
1.	Business, Trade and Commerce	16
2.	Forms of Business Organisations	
3.	Public, Private and Global Enterprises	14
4.	Business Service	
5.	Emerging Modes of Business	10
6.	Social Responsibility and Business Ethics	
<b>Part B</b>	<b>Finance and Trade</b>	
7.	Sources of Business Finance	20
8.	Small Business	
9.	Internal Trade	20
10.	International Business	
11.	Project Work	20
	<b>Total</b>	<b>100</b>
	<b>APRIL-MAY 2025</b>	<b>PERIODS</b>
<b>PART A</b>	<b>FOUNDATIONS OF BUSINESS (40 MARKS)</b>	
<b>UNIT 1</b>	<b>BUSINESS, TRADE AND COMMERCE</b>	
	History of Trade and Commerce in India: Indigenous Banking System, Rise of Intermediaries, Transport, Trading Communities: Merchant Corporations, Major Trade Centre, Major Imports and Exports, Position of Indian Sub-Continent in the World Economy. Business- Meaning and characteristics Business, profession and employment - concept Objectives of business - economic and social, role of profit in business Classification of business activities: Industry and Commerce. Industry - types: primary, secondary, tertiary: meaning and subgroups Commerce - trade and auxiliaries to trade: Banking, insurance, transportation, warehousing, communication, and advertising. Business risks –concept, nature and causes.	5 2 1 3 2 1 2

<b>UNIT 2</b>	<b>FORMS OF BUSINESS ORGANISATIONS</b>	
	Sole Proprietorship - meaning, features, merits and limitations. Partnership - Features, types, merits and limitations of partnership, registration of a partnership firm, partnership deed. Type of partners. Hindu Undivided Family Business: features. Cooperative Societies- features, types, merits and limitations. Company: Features, merits and limitations. Types: Private, Public and One Person Company - Concept Formation of a company- stages and documents Choice of form of business organisation: factors.	3 4 1 3 3 4 1
	<b>FIRST WRITTEN TEST WILL INCLUDE UNIT 1 &amp; UNIT 2</b>	
	<b>JULY- SEPTEMBER 2025</b>	
<b>UNIT 3</b>	<b>PUBLIC, PRIVATE &amp; GLOBAL ENTERPRISES</b>	
	Private sector and public sector enterprises- Concept Forms of public sector enterprises: features, merits and limitations of Departmental Undertakings, Statutory Corporation and Government Co. Global Enterprises, Joint Venture and Public Private Partnership – Meaning and features	2 4 2 1
<b>UNIT 4</b>	<b>BUSINESS SERVICES</b>	
	Business Services- meaning and types. Banking: types of bank accounts- savings, current, recurring, fixed deposit and multiple option deposit accounts. Banking services with particular reference to issue of bank draft, bank overdraft, cash credits and e- banking. Meaning & Types of digital payments Insurance: principles, concept of life, health, fire and marine insurance. Postal Service-Mail, Registered Post, Parcel, Speed Post, Courier-meaning.Understand the utility of different telecom services	1 1 4 4 1
<b>UNIT 5</b>	<b>EMERGING MODES OF BUSINESS</b>	
	E-Business –meaning, scope and benefits. Distinguish between e-business and traditional business.	4
	<b>SECOND WRITTEN TEST WILL INCLUDE UNIT 3, 4 &amp; 5</b>	
<b>UNIT 6</b>	<b>SOCIAL RESPONSIBILITY OF BUSINESS &amp; BUSINESS ETHICS</b>	
	Concept of social responsibility. Case for social responsibility. Responsibility towards owners, investors, consumers, employees, government and community. Environment protection and business. Business ethics and its elements.	1 2 2 1 1
	<b>REVISION (HALF YEARLY SYLLABUS )</b>	
	<b>HALF YEARLY EXAMINATION WILL INCLUDE UNIT 1 TO 6</b>	7
	<b>OCTOBER -NOVEMBER 2025</b>	

	<b>PROJECT WORK DISCUSSION</b>	8
<b>PART B</b>	<b>FINANCE &amp; TRADE (40 MARKS)</b>	
<b>UNIT 7</b>	<b>SOURCES OF BUSINESS FINANCE</b>	
	Concept of business finance- meaning, nature and importance Owner's funds –meaning of equity shares, preference shares and retained earnings. Borrowed funds- concept of debentures and bonds, loan from financial institutions, loans from commercial banks, trade credit, ICD (Inter Corporate Deposits).	2 6 6
<b>UNIT 8</b>	<b>SMALL BUSINESS &amp; ENTERPRISES</b>	
	Entrepreneurship Development (ED): Concept, Characteristics and Need. Process of Entrepreneurship Development: Start-up India Scheme, ways to fund start-up Intellectual Property Rights and Entrepreneurship Small scale enterprise as defined by MSMED Act 2006 (Micro,Small and Medium Enterprise Development Act) Role of small business in India with special reference to Rural Areas Government schemes and agencies for small scale industries: NSIC (National Small Industries Corporation) and DIC (District Industrial Center) with special reference to rural and backward areas.	2 2 2 2 2 2
	<b>DECEMBER 2025 AND JANUARY 2026</b>	
<b>UNIT 9</b>	<b>INTERNAL TRADE</b>	
	Internal Trade: meaning and types. Services rendered by a wholesaler and a retailer ;Types of retail trade- itinerant and small scalefixed shops Large scale retailers- Concept of departmental stores, chain stores and mail order business ;GST (Goods and Services Tax): Concept and key-feature	4 2 3 2
<b>UNIT 10</b>	<b>INTERNATIONAL TRADE</b>	
	Concept of international trade. Scope of international trade to the nation and business firms Export and Import trade: Meaning, Objectives and procedure, Documents involved in International Trade; indent, letter of credit, shipping order, shipping bills, mate's receipt, specimen of the documents, importance Meaning and Objectives of WTO	3 8 1
	<b>FEBRUARY 2026</b> <b>REVISION</b>	
	<b>The syllabus is intended to be completed by the last week of January 2026. The final examinations will cover the entire syllabus.</b> <b>Project of 20 marks will be evaluated in annual exams.</b>	
	<b>Suggestive Projects</b> <b>Any one of the following</b> Project 1: Field Visit Project 2: Case study on a product Project 3: Auxiliaries to trade Project 4: Visit to any State Emporium (other than your School State) Project 5: Import/Export procedure <b>Recommended text book</b>	

	<b>1. Business Studies published by NCERT</b>	
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