

# Computer Education Syllabus 2026-27

## Class IV

Term-1 (April 2026 to August 2026)		No. of Periods- 14 (approx.)		
SNO.	CHAPTER NAME	TOPICS	PRACTICAL	No. of Periods
1	Managing Data	<ul style="list-style-type: none"><li>Files and their types</li><li>Folders</li></ul>	Create, rename, copy, move, and delete files and folders Restore deleted items from the Recycle Bin	4
2	MS Word: Editing and Formatting	<ul style="list-style-type: none"><li>Components of Word Window</li><li>Basic Working with Text</li><li>Changing Text Styles, Bullets and Numbering</li></ul>	<b>Home Tab</b> Font group: All font group commands Paragraph group: Bullets and Numbering, Alignments Clipboard group- Cut, Copy, Paste and Format painter	4
3	More on MS Word	<ul style="list-style-type: none"><li>Shading and Page Border</li><li>Page Color, Border, Watermark</li><li>Graphics</li></ul>	<b>Design Tab:</b> -Page Background group-Page Color, Page Borders, Shading, Watermark Inserting Shapes, WordArt, Picture	4
4.	Using Browser	<ul style="list-style-type: none"><li>What is Internet?</li><li>Significance of Internet</li><li>How do we connect with Internet?</li><li>Important Terms Related to Internet</li></ul>	-	2
Term-2(October 2026 to February 2027)		No. of Periods- 14 (approx.)		
5	Introduction to MS PowerPoint	<ul style="list-style-type: none"><li>Components of PowerPoint</li><li>Slide Layouts</li></ul>	Opening, Closing and Saving a presentation Adding and Deleting Slides Changing Slide Background Applying Text Formatting & Alignments Running a slide show	4
6	Scratch	<ul style="list-style-type: none"><li>Introducing Scratch Window</li><li>Exploring Sprite, Backdrop</li><li>Blocks categories</li></ul>	Creating scratch project Exploring Sprite, Backdrop	3
7	Creating Shapes in Scratch	<ul style="list-style-type: none"><li>Pen block</li></ul>	Drawing Shapes (Line, Circle, Rectangle, Square ,Polygons etc.) in Scratch	4
8	Evolution of Artificial Intelligence	<ul style="list-style-type: none"><li>Evolution of Artificial Intelligence</li></ul>	-	3