



SHALOM HILLS INTERNATIONAL SCHOOL

Name :

Class : Sec.:

For suggestions/feedback, kindly mail at :

feedback@shalomhills.com

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VISION AND MISSION

VISION

To enlighten and empower each child
with the flame of knowledge,
virtues and ethical behaviour.

MISSION

To create a caring environment with
a stimulating and comprehensive
program to foster, nurture and
secure the socio-emotional,
physical, intellectual, spiritual
development of the children and
endowing them with patriotic
feelings and a civic-minded spirit.

SCHOOL AWARDS AND ACCOLADES

Shalom Hills International School has been honoured with several awards by renowned organizations and distinguished panels of intellectuals.

- Shalom Hills International School has been ranked No. 6 in Gurgaon by the **Education World**.
- Shalom Hills International School is the only school in India to feature in the exclusive, **Cambridge University (SU) Guide to Excellence**.
- Shalom Hills International School has been ranked Gurgaon's No. 4 Preschool by the **Education World**.
- Shalom Hills International School has been declared as one of India's Top 5 Innovative Teaching Schools by the **Education World**.
- Shalom Hills International School has also been proclaimed as one of the top 10 schools in Gurgaon.
- Shalom Hills International School was awarded the 'Margdarshan Award' for the Best School in Innovation and Excellence in Mentorship by **Knowledge Resource Development and Welfare Group (KRDWG)**.
- Shalom Hills International School was felicitated with the Sustainable School Award by **Climate Miles**.
- Shalom Hills International School is the only school to win the International Platinum Award for Best Website on Environmental Awareness.
- Shalom Hills International School has been recognised among the Top 20 Schools of India by **Engineering Watch School Summit** for value centricity and future readiness in STEM (Science, Technology, Engineering, and Mathematics) Education.
- Shalom Hills International School was rated as the Best School in Gurgaon for Excellence in Academics by **EET (Education Expo T.V.)**.
- Shalom Hills International School was awarded the Performance Excellence Award in International Olympiad of English Language, Science & Mathematics.

- Shalom Hills International School was felicitated with the Outstanding School Award for securing 3rd position (Level-2) in **International Olympiad**.
- Shalom Hills International School was conferred the **ECON Education Summit Award** for its Green School Initiatives.
- Shalom Hills International School was conferred the National Education Award for being the Best International School in innovative teaching practices by an **Indo-Italian Organization, One Planet Research Organization**.
- Shalom Hills International School was ranked among top 3 'Best Schools of Gurgaon' by **Asia's premier digital magazine Digital Learning**.
- Shalom Hills International School was declared the **Best Disciplined School at Horlicks Wiz kids**.
- Shalom Hills International School was bestowed with the **World Education Award** for its project on Multiple Intelligences.
- Shalom Hills International School was awarded for best mobile Planetarium and Astronomy activities by **Parakh NGO**.
- Shalom Hills International School has been conferred with ISA (International School Award) by **British Council**.
- Shalom Hills International School has been honoured for Excellence in Comprehensive Learning Program & Value Education by Eldrok India K-12 Summit.

VISITING HOURS AND SCHOOL TIMING

SCHOOL TIMING (Winter & Summer both) I - XII	8:00 am - 2:00 pm School gate closes at 7:50 am sharp
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No students will be allowed to enter the school premises after 7:50 am

Visiting Hours

Functionary	Days	Timings
Principal	All working days	2:30 pm - 3:30 pm with prior appointment
Vice Principal	All working days	2:30 pm - 3:30 pm with prior appointment
Class Teachers/ Subject Teachers / Co-ordinators	Scheduled PTM days or by prior appointment on a working Saturday	9:00 am - 1:00 pm
School Counsellor	By prior appointment	2:30 pm - 3:00 pm
Office (Tpt, Fee, TC)	All working days	2:30 pm - 4:30 pm

Note :

- Students coming late will have to meet the principal before going to the class room.
- Parents are not permitted to go to the class rooms to meet the teachers during school hours.
- Kindly write a note to the class teacher in the Almanac or communicate through portal for an appointment with the concerned teacher/ heads. The class teacher will do the needful and inform the same.

PARTICULARS OF THE STUDENT

Name of the Student _____
Class _____ Section _____ Admission No. _____
Date of Birth _____ Blood Group _____ Aadhaar No. _____
Name of Sibling /s in School / Class _____

Affix
Student's
Photograph

Name of Father _____ Occupation / Designation _____

Name of Organisation _____ Office address _____
Phone (Office) _____

Name of Mother _____ Occupation / Designation _____

Name of Organisation _____ Office address _____
Phone (Office) _____

Home Address _____
Phone (Home) _____

Mobile (Father) _____ Mobile (Mother) _____

Aadhaar No. (Father) _____ Aadhaar No. (Mother) _____

Email _____ Email _____

Special care needed, if any (**specify** illness / medication / allergy etc.) _____

Transport Details: Route No. Private Van Walker

Emergency contact No. _____

In case of single parent, please specify _____

Affix
Father's
Photograph

(I have read the guidelines mentioned in the Almanac &
will abide by the same.)

Signature (Father)

Signature (Mother)

Affix
Mother's
Photograph



PARTICULARS OF THE STUDENT

Name of the Student _____
Class _____ Section _____ Admission No. _____
Date of Birth _____ Blood Group _____ Aadhaar No. _____
Name of Sibling /s in School / Class _____

Affix
Student's
Photograph

Name of Father _____ Occupation / Designation _____
Name of Organisation _____ Office address _____
Phone (Office) _____

Name of Mother _____ Occupation / Designation _____
Name of Organisation _____ Office address _____
Phone (Office) _____

Home Address _____
Phone (Home) _____

Mobile (Father) _____ Mobile (Mother) _____
Aadhaar No. (Father) _____ Aadhaar No. (Mother) _____
Email _____ Email _____

Special care needed, if any (**specify** illness / medication / allergy etc.) _____

Transport Details: Route No. Private Van Walker

Emergency contact No. _____

In case of single parent, please specify _____

Affix
Father's
Photograph

(I have read the guidelines mentioned in the Almanac &
will abide by the same.)

Signature (Father)

Signature (Mother)

Affix
Mother's
Photograph

INFORMATION FOR PARENTS

Parents are requested to go through the instructions, guidelines and abide by the School Rules.

Essential Parental Support

1. Parents need to check the Almanac / Student Portal daily and follow the instructions given therein.
2. Circulars, invitations etc. sent through the children should be duly acknowledged (on page no. 41).
3. Parent Teacher Meeting should be attended regularly.
4. **Parents are required to inform the school if there is any change of address or telephone number.**
5. Long leave should be sought from the Principal via an application in writing.
6. Parents are not allowed to go to the classroom to meet the teachers, except on PTMs.
7. No child will be allowed to go home during school hours. In case of an emergency, Principal may be contacted for permission.
8. **Parents are requested not to send any eatables or gifts to celebrate their child's birthday.**
9. Parents are requested to deposit the school fee on time.
10. All communications should be addressed to the Principal.
11. The school provides the best possible amenities and facilities to its students and staff but reserves the right to withdraw / discontinue any of the facilities.
12. **Parents are not allowed to handover any tiffin / waterbottles and other belongings at the reception during school hours.**
13. Early pick up will be facilitated from the senior school reception only during emergency, after the permission of the Principal.
14. In case of a medical emergency, parents can approach the senior school reception to pick up their child.
15. **Rules and regulations printed in the Almanac are not static and can be altered at any time at the sole discretion of the management.**
16. Parents are encouraged to meet the Principal in person for any concern / feedback / suggestions for resolution within the school.

SCHOOL RULES & REGULATIONS

1. Students must carry their Almanac, Identity Card and RFID Card, (to be worn around the neck) every day to school.
2. Students who come to the school by their own transport should reach the school 10 minutes before the school bell rings.
3. Students should be neatly and properly dressed and should wear the full school uniform on every working day.
4. Students should wear proper white sneakers along with the sports uniform; fancy footwear is not allowed.
5. Boys to sport a **proper hair cut**. Spikes, long hair & trendy hair style are not allowed. **Colouring or streaking of hair is not allowed.**
6. **Girls to make plaits. Colour of clips and hair band should be black. Use of kajal, eye-liner, nail polish or jewellery is strictly barred.**
7. No books (other than text books and library books), magazines, comics or papers can be brought to the school without the Principal's permission.
8. No monetary collection / donation for any purpose may be made in the school without the permission of the Principal.

9. Students should converse in English in the school premises.

10. Students are barred from bringing any electronic gadgets to school. They are also not allowed to carry any gadgets when going for trips, excursions and interschool events. If found, they will be confiscated.
11. Appointments with Teachers / CR / VP / Principal can be sought only through the Almanac / Student Portal.
12. All disputes or proceedings are subject to Gurgaon jurisdiction.
13. The school reserves the right to suspend or take strict disciplinary action against a student whose performance is constantly unsatisfactory or whose conduct is harmful to other students / teachers / school authorities.
14. Students should not damage / deface any school furniture or write/draw anything on the walls. Strict action will be taken against such students.
15. The name, class and section of the student should be clearly marked on all the belongings, including blazers and sweaters.
16. Marks will be deducted in the subject if the child is found using unfair means during the assessments / examination. Repetition of the same offence shall result in dismissal from the school.
- 17. Strict action will be taken if the above rules are not adhered to.**

HEALTH AND HYGIENE RULES

Parents are required to complete the Medical Form as the health and well being of children are of primary importance. Also, kindly state if the child suffers from fits / convulsions or any other affliction or has had any major health problems. Every possible care will be taken of the child during the school hours and first-aid will be given as and when required. For this purpose, the school has a Medical Room with a nurse on duty throughout the day to attend to any emergency.

Utmost co-operation of parents in maintaining the health and hygiene of the children is sought to ensure their well-being and healthy growth.

In case the child is suffering from any contagious disease e.g. chicken pox, he/she must observe the necessary quarantine period. **A fitness certificate is required at the time of rejoining the school.**

Parents are required to schedule appointments with doctor/ dentist only after school hours. The student will not be allowed to leave school once he / she enters the school in the morning, on any account.

SPORTS

Sports form an integral part for the holistic growth of a child at Shalom. The school curriculum provides for physical training of each student. The rapidly increasing interest in sports has evinced the need for professional coaching for students. School teams for various sports are trained after school for inter-school, zonal, inter zonal and other competitions. The school already has a proven track record for excellence in most sports at the highest level - International, National and Zonal. The responsibility of the personal belongings lies solely on the parent if the child is participating in any school event. Participation in any sports events beyond school should be reported to the Sports / Subject Incharge / Principal.

The following sports activities are undertaken in the school:

1. Basketball, Football, Chess, Karate, Volley Ball, Cricket, Skating, Table Tennis, Yoga, Badminton.
2. PEC (Physical Education Card) is an innovative specialized activity designed for students of classes I & II to enhance classroom concept through play way method and teach physical concepts easily while enjoying them at the same time.
3. Students are selected and coached by trained coaches to prepare them for State/ National/ International level matches.
4. Intra School Sports Meet is organised for students of Primary, Secondary and Senior sections to inculcate a spirit of healthy competition among them.
5. Students of Classes I-II will be exposed to sports activities mainly focusing on the fundamental skills.
6. Students of Classes III-VIII will be exposed to eight sports disciplines focusing mainly on the major sports.
7. Sports Enrichment Program will be organized for all the students.

THE DYNASTY SYSTEM

The school has 4 dynasties : Cedar, Ebony, Maple and Oak. Each Student is allotted a dynasty at the time of admission.

Building esprit de corps and camaraderie through dynasty system is an intrinsic part of learning at Shalom. Each dynasty has a warden to guide the students. Various Inter-Dynasty Competitions are organized to develop a spirit of healthy competition among the students. The Dynasty System inculcates the qualities of leadership, co-operation, mutual understanding, tolerance and self-reliance. Various activities such as dramatics, elocution, quiz, group singing, dance, sports etc are organized to build up team spirit and sense of belongingness. The Dynasty Warden and tutors serve as a vital link in the Shalom system, acting as friends, advisors and confidante.

Note:

1. It is mandatory for all students to wear the Dynasty Uniform on the day of Dynasty Meet / Competitions.
2. It is mandatory for students to participate in all the Dynasty activities / competitions.

Schedule For Week Wise Discipline Duties:

- | | |
|-----------------------------------|------------------------------------|
| 1. First week of the month: Cedar | 2. Second week of the month: Ebony |
| 3. Third week of the month: Maple | 4. Fourth week of the month: Oak |

PROCEDURE FOR THE SELECTION OF STUDENT COUNCIL

1. Students from Primary and Senior School are eligible for nomination to the Student Council for their respective wings.
2. Students interested in nominating themselves should have a good academic and co-curricular record to their credit.
3. Students should not have missed any assessments.
4. Nomination does not entitle one to final selection.
5. Shortlisted candidates will then appear before a Selection Board for a one-to-one interaction.

CYBER ETHICS

1. Think of the internet as a real place. As your child grows, he or she will go and work more independently on the internet. It is reasonable for you to know where your child is going on the internet and who he or she is hanging out with.
2. Keep the computer in a place where you can easily guide your child as he or she uses the Internet.
3. Set clear rules and reasonable guidelines for Internet use. Make sure everyone in the family knows the rules and keeps them written down near the computer.

4. Remind your child not to share personal information, digital pictures, or credit card information online without your permission.
5. Keep a log of the web sites to which you and your child have given personal information. The log should include the site name, the address, the date you gave the information and the user name and password you used for that web site.
6. Remember the saying everything you read is not true. Anyone can develop a web site and may include incorrect information on their site. Be very careful about trusting the information you read online. Make sure it is from a reliable source.
7. People may pretend to be different than they really are in the anonymous online world. It is you who should decide to avoid a meeting with someone your child has had contact with online.
8. Refrain from opening unknown e-mails, files or web pages.
9. Since all websites may not be authentic, be careful while gathering information from the sites.
10. Accompany your child while he / she browses over the net-be it surfing or downloading music files, entering chat rooms, instant messaging friends, or developing a web site.
11. If you are apprehensive that your child or any another child is in danger, don't hesitate to contact the authorities, such as your local police department. Approach the cyber cell.

The school is highly concerned about the student's safety on the Cyber Space.

- i Students below the age of 13 are to abstain from making an account on social networking sites like Facebook etc.
- ii Portable electronic devices are not allowed in school. Students using the same for academic purpose must carry a note signed by the teacher (in-charge of a period). Any unauthorized use of portable electronic devices will lead to confiscation. Students who violate this rule / policy may also be subject to disciplinary action.
- iii Students are not allowed to use any device - mobile, camera, internet to photograph or record pictures of another person or school property. Disciplinary action will be taken if any student is found to be participating in, contributing to, and / or encouraging acts of cyber bullying and / or harassment towards another student or staff in or off school premises.
- iv They should not indulge in 'hacking' or attempting to access computer systems without authorization, sending threatening / harassing email, cyber-stalking, vandalism, unauthorized tampering with computer systems, using misleading domain names / or identity fraud.
- v They should abstain from publicly defaming people by publishing material on the internet, email and social networking sites.
- vi Strict action will be taken against students found involved in cyber bullying.

ANTI-BULLYING RULES

1. Students are required to behave politely at all times. They should not use indecent language or indulge in fights and quarrels with others in the school.
2. Verbal Bullying - repeated mocking, name calling, unwanted teasing, or racist remarks will not be tolerated.
3. Physical Bullying - repeated hitting or kicking, pushing, taking or threatening to take possessions or personal belongings is strictly prohibited.
4. Any form of verbal aggression is unacceptable. The matter should be immediately reported to VP, Coordinators or Counsellors of the school.
5. The child should be helped out in case if he / she is being left out, ignored or somebody is spreading rumors about him/ her.
6. Zero tolerance will be shown towards the student if he / she is found guilty of repeated bullying.

7. **Bullying behaviour in bus routes should be avoided at any cost.**
8. Each child should empathize and should not hurt other's feelings and sentiments.
9. The school reserves the right to suspend or take disciplinary action against a student whose conduct is harmful to other students.

RULES REGARDING ABSENCE

1. If your child is absent, please inform the school, preferably your child's class teacher, promptly in writing. **Note: Each day of absence should be covered with a written application or an email to the Principal. For any absence on mandatory dates, permission should be taken in advance failing which strict action will be taken.**
2. Repeated absence without sanctioned leave or unexplained absence for more than ten consecutive days will render the student liable to have his / her name struck off the rolls. Re-admission may be granted only on the basis of new admission formalities.
3. Attendance on the last day before the vacation and on the first day after the vacation is compulsory. Kindly do not extend vacations on either side. Attendance before and on the days of school functions and assessments is mandatory.
4. Parents should fill up the record for Non-Attendance for each day the student is absent from school, stating the reasons for the absence.
5. Leave for going out of station should be approved before proceeding on leave.
6. Students suffering from any communicable diseases must observe the prescribed period of quarantine before returning to class. It is compulsory for the parents to submit a Medical Fitness Certificate before sending their child to re- join the school.
7. It is compulsory for the students to complete 80% of the attendance in an academic session to be eligible to appear for the final examination. The percentage, however, can be relaxed on bona fide medical grounds.

RULES REGARDING SCHOOL FEE & DUES

School Fee is to be paid every quarter by the 10th of the first month of the quarter. If the 10th of the month in which the school dues are to be paid happens to be a holiday, then the payment is to be made by the previous working day of the month. The school is extending a value-add-on facility to the parents by sending them reminders through Circular / SMS / Email regarding payment of the fee for every quarter. In case of delay in circular / non receipt of the same, this should not be taken as an excuse for any delay in payment of fee. Online payment of fee is available, kindly contact the Accounts Department for further details.

THE RESPONSIBILITY OF REMEMBERING TO PAY SCHOOL FEE EVERY QUARTER IS THAT OF THE PARENT AND NOT OF THE SCHOOL.

Fee Schedule

Quarter	Deposit Period	Quarter	Deposit Period
April-June	1st April to 10th April	October-December	1st October to 10th October
July- September	1st July to 10th July	January- March	1st January to 10th January

For Classes X & XII, 10th January is the last date for fee payment which will be taken through Demand Draft or Cash. The date of Fee Payment can not be extended due to approaching Board Exams.

LATE FEE RULES

In case of late deposit of fee, the payment will be taken only through Demand Draft / no Cash and the following surcharge shall be levied:

1. From 11th to 15th, a fine of Rs. 50 (Rupees Fifty) per day will be charged
2. From the 16th to 20th, a fine of Rs. 150 (Rupees One Hundred Fifty) per day will be charged. A late fee of Rs. 75 (Rupees Seventy Five) per day will be charged for Transport Fee.
3. **If the Fee is not paid by 20th of the same month, the name would be struck off and Re-Admission Fee would be charged.**
4. As per Haryana Education Code 2020-22, chapter 15, section 3, article 24 (2) a, b, in case, fee of a particular student has not been received within the stipulated time period, the name of the same would be struck off from the rolls of the school & the child will have to be readmitted on payment of fresh charges as applicable.
5. In case of a cheque being returned from a particular bank, a fine of Rs.500 will be collected for the same along with a Late Fee as applicable.
6. Parents are requested to retain the Fee Receipt of each quarter till the end of the session.
7. The payment will be accepted only in form of Cheque / Draft. No cash will be accepted.

RULES REGARDING WITHDRAWAL

1. Three calendar months notice should be submitted in writing before the withdrawal of a student from the school, failing which three month's fee will be charged in lieu thereof.
2. Fee is to be paid for 12 calendar months.
3. No Transfer Certificate shall be issued unless all dues have been cleared upto date.
4. Duplicate T.C. can only be issued after submission of an affidavit on non-judicial stamp paper stating that the same has been lost.
5. Original caution money receipt must be submitted in the Accounts Department for the refund of caution money.
6. The following categories of pupils may be asked to withdraw from the school (without notifying the cause to the parents)
 - Those who fail to show satisfactory academic progress.
 - Those whose fee is in arrears.
 - Those whose behavior, in the opinion of the School Management, is harmful to the interest of the school.
 - Those who indulge in cheating, misconduct or adoption of unfair means in the Examination / Assessment.
 - Those whose Parents show disrespect to the School Management, Principal or Staff.
7. In case of a transfer, the Quarterly Fee once paid will not be refunded.
8. Those who leave the school in May must in all cases pay the fee for the month of June.

LIBRARY DECORUM RULES

Rules for Students:

1. All students have to maintain discipline and silence in the library.
2. All students are supposed to take care of the library books and ensure that they are always in good condition.
3. In case of loss of the Library Card, a student has to deposit Rs 30/- for issuance of another card.

4. Once a book is issued for home, it has to be returned within 7 days or re-issued. Otherwise, a fine of Rs. 5/- per day will be charged.
5. If a student loses the library book, he / she has to replace the same book in the library or make a payment for the same.
6. The books picked up by the students have to be kept back at their allotted place in the respective shelves.
7. At the time of leaving the school, a student has to return the library books and get a clearance from the librarian.
8. In case of urgent requirement of books, the student has to get the written permission from the teacher in class.

CODE OF CONDUCT FOR STUDENTS

1. Pledge:

The school pledge should be read aloud, honoured and complied by each student.

2. Punctuality:

Students should be present in the class at the start of the period and be in time for all other activities and functions. Students who arrive late without prior permission of the school authorities will be required to bring a note from the Parents / Guardians which is to be handed over to the Class Teacher. However, when a student arrives late without permission for 3 or more days, he/she will not be allowed to attend school on that date.

3. Attendance:

Attendance on the last day of the school before vacations and the first day of the school after vacations is absolutely essential. However, absence on the first day will be permitted (if for special reason) only with the prior permission of the Principal. Where a student is absent without prior permission, they will be liable for disciplinary action. **Students will not be allowed to leave the school early. In case of any such requirement, a note of explanation from the parent is to be furnished to the Principal.**

4. General Behaviour:

- (a) Students are required to behave politely at all times and should not use indecent language or indulge in fights and quarrels with others in the school. Any behaviour likely to cause hurt to others in the matter of language, religion, caste or community is strictly prohibited.

The following practices are strictly forbidden:

- i. Spitting in or near the school building
- ii. Disfiguring or otherwise damaging any school property
- iii. Smoking
- iv. Any form of gambling
- v. Use of drugs, intoxicants
- vi. Rowdy and rude behaviour
- vii. Use of violence in any form
- viii. Casteism and communalism
- ix. Abusive language
- x. Disrespect to elders

xi. Bullying

- (b) Care must be taken of school property and no student is allowed to scratch or damage school property. Graffiti is not allowed. ANY DAMAGE DONE WILL RENDER THE STUDENT LIABLE FOR RECOVERY OF DAMAGES.

- (c) In the absence of the teacher from the classroom, students are required to observe silence and should follow the instructions of the Class Monitor.
- (d) Every student should have his/ her own text book, stationery and other material required for studies. Articles should not be exchanged nor should money be borrowed or lent.
- (e) Indisciplined behaviour in the school bus will result in the students being debarred from using the school bus route.
- (f) A student who uses unfair means in the examination will render himself / herself liable to such punishment as is considered necessary by the Principal.
- (g) The general behaviour of students should be good not only within the school but also outside. Any reported objectionable conduct outside the school will make the student liable for disciplinary action.
- (h) Students found in possession of any reading material, books or magazines of undesirable nature will be liable for disciplinary action.
- (i) Every student should take care of his / her personal belongings. School authorities will not be responsible for loss of personal belongings.
- (j) It is the duty of all students to keep their Class Rooms and other places in and around the school clean and in order. All waste paper and other disposable materials should be thrown in the dust bin.
- (k) Students are allowed to use the White Board and the Smartboard only if asked to do so by the teacher.
- (l) Before leaving the class room at the end of the day, the students should arrange the desks and chairs in proper order, put off the lights and fans, close the windows, throw the waste paper and unwanted materials into the dust bin and then leave the class room.
- (m) Students must report to their respective class rooms on reaching school in the morning.
- (n) Student should not step out of the class without a Class Pass or strict action will be taken against the student(s) violating this rule
- (o) Students going out for matches, competitions etc. must inform their respective Class Teachers in advance or they will be marked absent.
- (p) Students to maintain proper discipline while moving out of their class.
- (q) Students of all classes to carry school bags as per the time table to avoid carrying heavy bags. Classes I & II students should carry the lunch box, water bottle and Almanac to school daily.
- (r) Violation of the rules and regulations of the school and the code of conduct will render the concerned student liable for punishment including removal from the rolls of the school.

5. Discipline:

We at Shalom believe in the development of Values and Ethics. Therefore, the school strives to inculcate a sense of responsibility and moral conduct in its students. To emphasize these qualities, the school has developed a system of disciplinary practices to be followed. For any act of indiscipline, the child will be issued a series of warnings as follows:

- i) First offence - Issue of Warning by Class Teacher
- ii) Second offence - Issue of Warning by Vice Principal
- iii) Third offence - Issue of Warning by the Principal which could lead to home stay of the child.

Apart from these, a circular / letter will be issued to the parents informing them about the same. An act of indiscipline will lead to afternoon detention upto 3:45 pm. Parents will have to pick their child after this.

- 6.** No child is permitted to drive a motorized vehicle to school in keeping with the guidelines issued by the Traffic Police, Haryana.

EXAMINATION BYE LAWS

Code of Conduct

- Students should observe silence at all times during the examination.
- The Teacher/ Invigilator reserves the right to expel any student from the examination room or hall if he/she misbehaves during the examination.
- Use of unauthorized materials like calculators or any other gadgets is not allowed.
- Students who cheat or indulge in any unfair practices during the examination will have to face action by the school's Disciplinary Committee.
- Students sitting for the examination must report to school in proper school uniform.

Before the Commencement of the Examination

- Teachers and Students to ensure removal of all books and scraps of papers from under the table top covers and Class Notice Board. Unauthorized materials are not allowed.
- Students sitting for the examination must adhere to the school rules with regards to attire, hairstyle and accessories.
- Students to be seated according to the Seating Plan in the Examination Room.
- All bags and files are to be placed neatly in front of the classroom or by the side of the hall.
- All students to be in their seats 10 minutes before the commencement of the examination.
- Students are to check their pockets to ensure that there are no incriminating scraps of papers, notes and books in their possession.
- No extra time will be given to the latecomers. Students who report 30 minutes after the exam has started will not be allowed to sit for the exam.
- Students to read the instructions carefully after receiving the question papers and ensure that they have received the correct question paper.

During the Examination

- Students are not to communicate with other students. If there are queries, students are to raise their hands and clarify the same from the Invigilator.
- Students are not allowed to borrow any stationery from each other.
- Students are not allowed to use the washroom unless absolutely necessary.

After the Examination

- At the end of each paper, each student to verify and ensure that all scripts are handed over as instructed by the Invigilator.
- No student is allowed to take any writing paper, used or unused, out of the Examination Room / Hall.
- No one is allowed to leave the Examination Room/ Hall before the end of the time stipulated for the paper.

Absenteeism during Examinations:

Grades IV-XII

NO RE-TEST will be administered for students who are absent for any of the Periodic Assessments/ Unit Tests, Half Yearly Examination and Annual Examination/ Pre Board Examination. In case of absenteeism, due to medical reasons, a medical certificate cum fitness certificate from a registered doctor needs to be submitted. In such cases, Average Marks would be considered based on the Assessments / Examinations appeared for, subject to approval by the Principal. A prior information regarding the absenteeism should be intimated through mail to the Principal/VP/HM/CT.

Note: If a student is absent for any PA's / Half Yearly / Annual Examination, he / she will not be eligible for the Scholar Badge.

Promotion Policy For Class IX

In order to be declared as 'PASSED'

1. The candidate has to secure 33% marks in each of the five subjects separately in the Annual examination.
2. The candidate has to secure 33% marks for internal assessment in each subject.
3. The candidate has to secure 33% marks aggregate in overall result.
4. A student having less than 75% attendance in an academic session will not be permitted to appear in the Annual Examination.
5. It is mandatory to appear in all Examinations to be eligible for promotion.

Promotion Policy For Class XI

- Attendance is an important criteria for promotion.
- A child who fails to meet the required 75% attendance is not eligible for promotion.
- Passing in all Unit tests and Term Exam is essential with a minimum of 33%.
- Students should score a minimum of 33% in each subject for promotion to the next class.

Criteria for appearing in CBSE Board Examination for class X & XII

- A child who fails to meet the required 75% attendance is not eligible for appearing in the Board examination.
- Each Unit test / Periodic Assessment is a very important factor for assessing the child's eligibility for appearing for CBSE board Examination.
- Passing in all Unit tests / Periodic Assessments. and Term Exams is essential with a minimum percentage of 33% for each subject.
- Under no condition absence is allowed in Unit Tests / Periodic Assessments / Term Exams / Pre Board Exam.
- The result of Pre Board-I and Pre Board-II will be the final decision for the child's eligibility for board examination.

Disclaimer : - All examination Bye-Laws are subject to CBSE mandates/ notifications and revisions.

Note : Date sheet & syllabus for Assessments will be uploaded on the student portal.

Guidelines for the Scholar Badge:

Scholar Badges are awarded to the meritorious Shalomites. Students are lauded with the Scholar badge at the end of each academic year. All Students from grade III - IX & XI are eligible for the Scholar Badge, provided they fulfill the criteria for the same. Students of grade I and II will be conferred with certificates of recognition based on their merit.

The badges will be given as follows :

Grade	Required %	Subjects
III	90% and above in the Final Term	English, Hindi, Mathematics, Science, Social Studies
IV-VIII	90% and above in Annual examination	English, Hindi, Mathematics, Science, Social Studies, III - Language
IX	90% and above in Annual Examination	English, II-Language, Mathematics, Science, Social Studies
XI	Subject toppers and stream wise overall toppers will be awarded.	

Guidelines for Attendance Award :

A perfect attendance award will be given to felicitate the students who have maintained a 100% attendance throughout the academic session.

Grade	Required % in aggregate	Criteria
I-XII (Previous session)	100% attendance	In Both Terms

***Students who have been absent for Periodic Assessments, Half yearly and Annual Examination will not be considered for Scholar Badges in classes III-IX.**

***Students who have been absent for Unit Test, Half yearly and Annual Examination will not be considered for Scholar Badges in class XI.**

SCHOOL TRANSPORT

1. The Bus Facility is provided on an obligatory basis.
2. Transport fee will be charged for 11.5 calendar months.
3. Collecting the students to and from the bus-stand is the sole responsibility of the parents.
4. No student will be allowed to come to school in a self-driven vehicle.
5. The school authorities have full right to curtail or cancel the bus facility of any student without giving any prior notice.
6. The bus routes will be decided by the School Authorities and will not be changed to suit individual needs.
7. Any damage caused to the buses shall have to be made good by the students on board and can also lead to expulsion. The decision of the authorities shall be final and binding.
8. Use of foul language or indulging in fights within the bus are valid reasons for suspension of the bus facility.
9. **Request of Parents to permit students to go back from school in some other bus to relatives' homes will not be entertained. At such time, parents are expected to come personally to collect the child after school.**
10. Change of address must be intimated to the Class Teacher at once to keep the school record updated.
11. In case of change in the telephone numbers, the same must be intimated to the Class Teacher immediately.
12. Students should reach the designated bus stop 5 minutes before the bus is due to arrive. The bus will not wait for late comers. In case of delay of buses, an SMS will be sent from the school intimating the same to the parents.
13. Any complaint regarding the school transport should be reported to the school transport office.
14. It is the sole responsibility of the parents, if the child travels by any private mode/ vehicle, to ensure safety of their wards in the van.
15. In case of fee defaulter, transport facility will be withdrawn immediately.
16. Transport facility will be automatically stopped for the child in case of non-payment of fee by 15th of the month of every quarter.
17. Safety of children is the primary concern of every parent. To enhance child safety, bus will be facilitated with GPS tracking system for parents that will help in tracking your child's school bus on the route every day.

NOTE: If for any reason parents require to withdraw bus facility of their child from school, they need to give one calendar month's notice. The withdrawal form (available in the office) has to be filled in and submitted to the Accounts Office on or before the 7th of a month to enable the completion of the formalities of withdrawal by the end of the month. If the withdrawal form is submitted after the 7th of the month, the subsequent month will be treated as the month of notice period and fee will be charged for that month as well. For example, if the form is received on February 08, then fee will be chargeable for February and March.

Daily Routine for Walker Children

1. Kindly drop your ward 10 minutes earlier than the school timings to the school in the morning.
2. Pick up time from the school gate will be 2.15 pm.
3. The children shall be handed over only if the parents show the pick up card to the Teachers who are Dispersal In-charges.
4. Walker parents are requested to avoid discussions with Teachers during Dispersal Time as it interferes with his / her duty and responsibility as a Walker Teacher.
5. **Students who commute on their own or are picked up by guardians or drivers are required to submit a declaration duly signed by both the parents. The declaration should include photographs of the person picking up the child.**
6. In case of walker children going home on their own, the parents will be responsible for the safety of the child.

Private Van

1. Pick up and drop of the students availing private van is the sole responsibility of Parents.
2. School will not be held responsible for any untoward incident concerning the private van driver. Safety and security outside the school will be the entire responsibility of the parents.

SCHOOL UNIFORM

All students from Class I onwards are required to come to school in uniform which is prescribed both for Winter and Summer.

Class I-XII

Summer

For Boys

Shirts	:	Light blue
Shorts/Trousers	:	Dark blue as per the school pattern (Class VI onwards trousers are compulsory)
Socks	:	Blue
Belt	:	Blue belt with school buckle
Shoes	:	Black uniform shoes - without lace (till Class II) - with lace (Class III onwards)

For Girls

Shirts	:	Light blue
Skirts	:	Dark blue as per the school pattern
Socks	:	Blue
Belt	:	Blue belt with school buckle
Shoes	:	Black uniform shoes

Winter

Boys & Girls

Shirt	:	Light blue full sleeves
Pullover	:	Red, without sleeves
Blazer	:	Blue
Tie	:	Blue with school's name & logo
Trouser	:	Blue
Cap, Gloves	:	Black/ Dark blue (Optional)
Shoes	:	Black uniform shoes
Socks	:	Blue
Belt	:	Blue Belt with school buckle

ACTIVITIES - 2023-24

CLASS- I

MONTH	SUBJECT	COLLABORATIVE & INTEGRATED ACTIVITY
April - May	EVS	My Family : My World (Fancy Dress)
	English	Track the Reader (Making a bookmark)
July	Maths	Discovering Nature with Maths (Pre Numbers)
	EVS	Model of parts of plants
August	Hindi	Kaho Kahani Dadi Ki Jubani (Story Telling)
	Music	Melodious Mic (Patriotic Song)
September	Hindi	Kavyanjali (Rhyme Recitation)
	Art / Craft	Gratitude to Teachers
October	English	My Dream House
	Dance	Festivals of India
November	Physical Education	My Favourite Sports person (Speaking Skill Activity)
	Computer	Draw and Colour a Rangoli (MS Paint)
December	Maths	Maths About Me
	Life Skills	Fill the giving bucket
January	EVS	Eye Spy Binoculars
February	English	Spell Bee
	Maths	Mathomania

ACTIVITIES - 2023-24

CLASS- II

MONTH	SUBJECT	COLLABORATIVE & INTEGRATED ACTIVITY
April - May	EVS	Know before you throw
	English	Readathon Competition
July	Maths	Maths around us / Secret number bingo
	EVS	Fashion show - Flora and fauna Competition
August	Hindi	Hansi ke Phawaarey (Jokes in Hindi)
	Music	Melodious voice Patriotic Song Competition
September	English	I am a Journalist
	EVS	My greatest treasure - Grand Parents
October	Art and Craft	My Rockety Rocket
	Dance	Do All the Moves
November	Physical Education	Stay Fit
	Computer	Drawing in tux paint
December	Maths	Hop scotch game
	Life Skills	Fill the sharing bucket
January	Hindi	Dohavali
	GK	Put on your thinking cap
February	English	Spell Bee Competition
	Maths	Mathomania

ACTIVITIES - 2023-24

CLASSES- III - V

MONTH	SUBJECT	COLLABORATIVE & INTEGRATED ACTIVITY	DYNASTY
April - May	English Math	Extempore-Topic - Harmony with Nature	My Fitness Regime-World Health Day
		Razzle Dazzle (Class III) Number Scramble (Class IV) Number Wiz (Class V)	Talent Hunt
July	EVS II	Harit Utsav (Van Mahotsav)	Fable Fiesta (Story narration of a fable with a moral value) (Inter Dynasty Competition)
August	Music	Let the Freedom Ring	E Greeting card- Friendship Day (Tux Paint / canva / word etc)
	EVS- I	Vande Matram Utsav (creative board decoration)	
September	Hindi	आशुभाषण प्रतियोगिता	Hindi Diwas- Bhartiya Mulyon Ka Khazana/ Nukkad Natak (Inter Dynasty Competition)
October	Math	Divide & Conquer (Class III) Factors with Friends (Class IV) Hopscotch Math (Class V)	Inter Dynasty Debate
	English	Let's Spellabrate!	
November	EVS - II	ScientoFabio Quest (World Science Day)	Autumn Fest
December	Music	Winter Wingding	Mime Act (Let Actions Speak) Topic-Act of Kindness
	Life - Skill	Gratitude Jar	
January	EVS-I	Ek Salaam Bharat Ke Naam	Inter Dynasty Sports Competition
February	Computer	Computer-Quizophile	Writer's Digest (Old Story in new perspective/New climax) (Inter Dynasty Competition)

SUBJECT WISE ACTIVITIES VI-XII SESSION 2023-24

S.NO	SUBJECT	CLASS	MONTH	TOPIC
1	Hindi/ Sanskrit	VII	July	हुनर के संग रसानुभूति
2	French	VII	July	Une tête à Lécole
3	Science	IX	October	Let us Explore
4	English	VI	November	Odyssey Through Time
5	Social Science	VI	November	Through the eyes of a traveller
6	Math	VIII	December	Methamorphosis
7	Computer Science	VIII	December	Technovananza

INTER DYNASTY ACTIVITIES – VI-XII SESSION 2023-24

S.No.	Month	Class	Events	Subject
1	May	IX-X	‘Shalom Tarang, Bhasha ke Sang ‘ (Sanskrit Shloka)	Hindi
2	May	VII - VIII	Multiculturalism :Unity	Social Science
3	October	VI -VIII	Spin-a-Tale	English
4	November	VII	Inter-dynasty Quiz	Mathematics
5	November	VI-IX & XI	Sports Intramural	Sports
6	December	IX	Science Dance	Science

PERIODIC ASSESSMENT-I

DATE	III	IV	V	VI	VII	VIII	IX
28.04.23 (Fri)			French/Sanskrit	Mathematics	Science	Mathematics	Social Science
01.05.23 (Mon)	Hindi	Hindi	Hindi	Social Science	Mathematics	Social Science	Science
04.05.23 (Thu)	EVS	EVS I (SSc)	EVS I (SSc)	English	Hindi	English	Hindi/ French/Sanskrit
08.05.23 (Mon)	Mathematics	Mathematics	Mathematics	Science	Social Science	Science	Mathematics
10.05.23 (Wed)	Computer Science	Computer Science	Computer Science	Computer Science	Computer Science	Computer Science	IT
12.05.23 (Fri)	English	English	English	Hindi	English	Hindi	English
15.05.23 (Mon)		EVS II (Science)	EVS II (Science)	French/Sanskrit	French/Sanskrit	French/Sanskrit	

HALF YEARLY EXAMINATION

DATE	III	IV	V	VI	VII	VIII	IX
01.09.23 (Fri)	English	English	English	Social Science	Science	Social Science	Science
04.09.23 (Mon)	Mathematics	Mathematics	Mathematics	Mathematics	Social Science	Mathematics	Mathematics
06.09.23 (Wed)	Computer Science	Computer Science	Computer Science	Hindi	English	Hindi	English
08.09.23 (Fri)	Hindi	Hindi	Hindi	Computer Science	Computer Science	Computer Science	IT
11.09.23 (Mon)	EVS	EVS II (Science)	EVS II (Science)	Science	Mathematics	Science	Social Science
13.09.23 (Wed)		EVS I (SSc)	French/Sanskrit	French/Sanskrit	French/Sanskrit	French/Sanskrit	Hindi/ French/Sanskrit
15.09.23 (Fri)			EVS I (SSc)	English	Hindi	English	

PERIODIC ASSESSMENT II

DATE	III	IV	V	VI	VII	VIII	DATE	IX
29.11.23 (Wed)	EVS	EVS II (Science)	EVS II (Science)	Computer Science	Computer Science	Computer Science	20.11.23 (Mon)	IT
01.12.23 (Fri)	Computer Science	Computer Science	French/Sanskrit	English	Hindi	English	22.11.23 (Wed)	Hindi/French /Sanskrit
04.12.23 (Mon)	Mathematics	Mathematics	Mathematics	Hindi	English	Hindi	24.11.23 (Fri)	English
06.12.23 (Wed)	Hindi	Hindi	Hindi	Science	Social Science	Science	28.11.23 (Tue)	Mathematics
08.12.23 (Fri)	English	English	English	Social Science	Mathematics	Social Science	01.12.23 (Fri)	Social Science
11.12.23 (Mon)		EVS I (SSc)	EVS I (SSc)	Mathematics	Science	Mathematics	04.12.23 (Mon)	Science
13.12.23 (Wed)			Computer Science	French/Sanskrit	French/Sanskrit	French/Sanskrit		

ANNUAL EXAMINATION

DATE	III	IV	V	VI	VII	VIII	DATE	IX
26.02.24 (Mon)			English	Hindi	English	Hindi	02.02.24 (Fri)	Social Science
28.02.24 (Wed)	Computer Science	Computer Science	Computer Science	Computer Science	Computer Science	Computer Science	05.02.24 (Mon)	Science
01.03.24 (Fri)	English	English	Hindi	English	Hindi	English	07.02.24 (Wed)	English
04.03.24 (Mon)	EVS	EVS I (SSc)	EVS II (Science)	Social Science	Science	Social Science	09.02.24 (Fri)	IT
07.03.24 (Thur)	Hindi	EVS II (Science)	EVS I (SSc)	Mathematics	Social Science	Mathematics	12.02.24 (Mon)	Mathematics
11.03.24 (Mon)	Mathematics	Mathematics	Mathematics	Science	Mathematics	Science	14.02.24 (Wed)	Hindi/French/ Sanskrit
13.03.24 (Wed)		Hindi	French/Sanskrit	French/Sanskrit	French/Sanskrit	French/Sanskrit		

CLASS X

PERIODIC ASSESSMENT I		HALF YEARLY EXAMINATION		PERIODIC ASSESSMENT II	
DATE	SUBJECT	DATE	SUBJECT	DATE	SUBJECT
28.04.23 (Friday)	Science	01.09.23 (Friday)	Social Science	20.11.23 (Monday)	IT/Painting
01.05.23 (Monday)	Mathematics	04.09.23 (Monday)	Science	22.11.23 (Wednesday)	English
04.05.23 (Thursday)	English	06.09.23 (Wednesday)	Hindi/French/ Sanskrit	24.11.23 (Friday)	Hindi/French/ Sanskrit
08.05.23 (Monday)	Social Science	08.09.23 (Friday)	IT/Painting	28.11.23 (Tuesday)	Social Science
10.05.23 (Wednesday)	IT/Painting	11.09.23 (Monday)	Mathematics	01.12.23 (Friday)	Science
12.05.23 (Friday)	Hindi/French/ Sanskrit	13.09.23 (Wednesday)	English	04.12.23 (Monday)	Mathematics

PREBOARD-1 EXAMINATION		PREBOARD-2 EXAMINATION	
DATE	SUBJECT	DATE	SUBJECT
15.12.23 (Friday)	IT/Painting	15.01.24 (Monday)	Mathematics
18.12.23 (Monday)	Social Science	17.01.24 (Wednesday)	English
20.12.23 (Wednesday)	Mathematics	19.01.24 (Friday)	Hindi/French/ Sanskrit
22.12.23 (Friday)	Hindi/French/ Sanskrit	22.01.24 (Monday)	Science
26.12.23 (Tuesday)	Science	24.01.24 (Wednesday)	IT/Painting
28.12.23 (Thursday)	English	29.01.24 (Monday)	Social Science

CLASS XI

UNIT TEST I		HALF YEARLY EXAMINATION	
DATE	SUBJECT	DATE	SUBJECT
17.07.23 (Mon)	Physics/Accountancy/ Pol. Science	01.09.23 (Fri)	Mathematics
19.07.23 (Wed)	English	04.09.23 (Mon)	Physics/Accountancy/ Pol. Science
21.07.23 (Fri)	Economics/Biology	06.09.23 (Wed)	English
24.07.23 (Mon)	Chemistry/Business Studies/ History/Geography	08.09.23 (Fri)	CS/IP/PE/Data Science/ Painting
26.07.23 (Wed)	Sociology/Psychology	11.09.23 (Mon)	Chemistry/Business Studies/ History/Geography
28.07.23 (Fri)	CS/IP/PE/Data Science/ Painting	13.09.23 (Wed)	Economics/Biology
31.07.23 (Mon)	Mathematics	15.09.23 (Fri)	Sociology/Psychology

UNIT TEST II		ANNUAL EXAMINATION	
DATE	SUBJECT	DATE	SUBJECT
20.11.23 (Mon)	Mathematics	02.02.24 (Fri)	Chemistry/Business Studies/ History/Geography
22.11.23 (Wed)	Sociology/Psychology	05.02.24 (Mon)	Physics/Accountancy/ Pol. Science
24.11.23 (Fri)	Economics/Biology	07.02.24 (Wed)	CS/IP/PE/Data Science /Painting
28.11.23 (Tue)	Chemistry/Business Studies/ History/Geography	09.02.24 (Fri)	Economics/Biology
01.12.23 (Fri)	English	12.02.24 (Mon)	Mathematics
04.12.23 (Mon)	CS/IP/PE/Data Science/ Painting	14.02.24 (Wed)	Sociology/Psychology
06.12.23 (Wed)	Physics/Accountancy/ Pol. Science	16.02.24 (Fri)	English

CLASS XII

UNIT TEST I		UNIT TEST II		HALF YEARLY EXAMINATION	
DATE	SUBJECT	DATE	SUBJECT	DATE	SUBJECT
28.04.23 (Fri)	Chemistry/Business Studies/History/Geography	17.07.23 (Mon)	Physics/Accountancy/ Pol. Science	01.09.23 (Fri)	Chemistry/Business Studies/History/Geography
01.05.23 (Mon)	Economics/Biology	19.07.23 (Wed)	English	04.09.23 (Mon)	Physics/Accountancy/ Pol. Science
04.05.23 (Thu)	CS/IP/PE/Data Science /Painting	21.07.23 (Fri)	Economics/Biology	06.09.23 (Wed)	CS/IP/PE/Data Science /Painting
08.05.23 (Mon)	Mathematics/ Psychology	24.07.23 (Mon)	Chemistry/Business Studies/History/Geography	08.09.23 (Fri)	English
10.05.23 (Wed)	English	26.07.23 (Wed)	Sociology	11.09.23 (Mon)	Mathematics/ Psychology
12.05.23 (Fri)	Sociology	28.07.23 (Fri)	CS/IP/PE/Data Science /Painting	13.09.23 (Wed)	Economics/Biology
15.05.23 (Mon)	Physics/Accountancy/ Pol. Science	31.07.23 (Mon)	Mathematics/ Psychology	15.09.23 (Fri)	Sociology

PREBOARD 1 EXAMINATION		PREBOARD 2 EXAMINATION	
DATE	SUBJECT	DATE	SUBJECT
17.11.23 (Friday)	Sociology	15.12.23 (Friday)	Painting
20.11.23 (Monday)	Physics/Accountancy/ Pol. Science	18.12.23 (Monday)	Mathematics/ Psychology
22.11.23 (Wednesday)	English	20.12.23 (Wednesday)	CS/IP/PE/Data Science
24.11.23 (Friday)	CS/IP/PE/Data Science	22.12.23 (Friday)	Physics/Accountancy/ Pol. Science
28.11.23 (Tuesday)	Chemistry/Business Studies/History/Geography	26.12.23 (Tuesday)	Sociology
01.12.23 (Friday)	Mathematics/ Psychology	28.12.23 (Thursday)	Economics/Biology
04.12.23 (Monday)	Economics/Biology	05.01.24 (Friday)	Chemistry/Business Studies/History/Geography
06.12.23 (Wednesday)	Painting	08.01.24 (Monday)	Mathematics/ Psychology

TIME TABLE
I-V

Period/Time	1	2	3	4	R E C E S S	5	6	7	E N E R G Y B R E A K	8	9
Monday											
Tuesday											
Wednesday											
Thursday											
Friday											
Saturday											

TIME TABLE
VI-XII

Period/Time	1	2	3	4	R E C E S S	5	6	7	8	9
Monday										
Tuesday										
Wednesday										
Thursday										
Friday										
Saturday										

SHALOM HILLS INTERNATIONAL SCHOOL PLANNER FOR STUDENTS : 2023-24

DAY	MARCH 23	APRIL 23	MAY 23	JUNE 23	JULY 23	AUGUST 23	SEPTEMBER 23
Monday			1		31		
Tuesday			2			1	
Wednesday	1	New Session Begins (X & XII)	3			2	
Thursday	2		4	1		3	
Friday	3		5	Buddha Purnima	2	4	1
Saturday	4	1	Working (VI-XII)	6	3	1	2
Sunday	5	2	7	4	2	5	3
Monday	6	3	8	5	3	School Reopens (I to XII)	4
Tuesday	7	4	Mahavir Jayanti	9	6	8	5
Wednesday	8	HOLI	5	10	7	9	6
Thursday	9	6	11	8	5	10	7
Friday	10	7	Good Friday	12	9	11	8
Saturday	11	8	13	10	8	12	9
Sunday	12	9	14	11	9	13	10
Monday	13	10	15	12	10	14	11
Tuesday	14	11	16	13	11	15	Independence Day
Wednesday	15	12	17	Summer Vacation Begins (I to III)	14	16	13
Thursday	16	13	18	15	13	17	14
Friday	17	14	19	16	14	18	15
Saturday	18	15	20	17	15	19	16
Sunday	19	16	21	18	16	20	17
Monday	20	17	22	Summer Vacation Begins (IV to VIII)	19	21	18
Tuesday	21	18	23	20	18	22	19
Wednesday	22	New Session Begins (Class I)	24	21	19	23	20
Thursday	23	20	25	22	20	24	21
Friday	24	New Session Begins (Class II-III)	26	23	21	25	22
Saturday	25	22	Id-UI-Fitr	24	22	26	23
Sunday	26	23	28	25	23	27	24
Monday	27	New Session Begins (IV, VII-IX)	29	26	24	28	25
Tuesday	28	New Session Begins (V, VI)	30	27	25	29	Onam
Wednesday	29	26	31	Summer Vacation Begins (IX to XII)	28	30	Raksha Bandhan
Thursday	30	Ram Navmi	27	29	27	31	28
Friday	31	28		30	28		29
Saturday		29			29	Muharram	30
Sunday		30			30		

*PLANNER AND HOLIDAYS ARE SUBJECT TO CHANGE

SHALOM HILLS INTERNATIONAL SCHOOL PLANNER FOR STUDENTS : 2023-24

DAY	OCTOBER 23	NOVEMBER 23	DECEMBER 23	JANUARY 24	FEBRUARY 24	MARCH 24
Monday	2 Gandhi Jayanti			1		
Tuesday	3			2		
Wednesday	4	1 Haryana Day		3		
Thursday	5	2		4		
Friday	6	3	1	5	1	
Saturday	7	4	2	6	2	1
Sunday	8	5	3	7	3	2
Monday	9	6	4	8	4	3
Tuesday	10	7	5	9	5	4
Wednesday	11	8	6	10	6	5
Thursday	12	9	7	11	7	6
Friday	13	10	8	12	8	7
Saturday	14	11	9	13	9	8
Sunday	15	12 Diwali	10	14	10	9
Monday	16	13 Govardhan Pooja	11	15	11	10
Tuesday	17	14	12	16	12	11
Wednesday	18	15 Bhai Dooj	13	17	13	12
Thursday	19	16	14	18	14	13
Friday	20	17	15	19	15	14
Saturday	21	18	16	20	16	15
Sunday	22 Ashtami	19	17	21	17	16
Monday	23 Navmi	20	18	22	18	17
Tuesday	24 Dussehra	21	19	23	19	18
Wednesday	25	22	20	24	20	19
Thursday	26	23	21	25	21	20
Friday	27	24	22	26	22	21
Saturday	28	25	23	27	23	22
Sunday	29	26	24	28	24	23
Monday	30	27 Guru Nanak's Jayanti	25	29	25	24
Tuesday	31	28	26	30	26	25
Wednesday		29	27	31	27	26
Thursday		30	28		28	27
Friday			29		29	28
Saturday			30		30	29
Sunday	1		31	Winter Vacation Begins (I to XII)		30
						31

*PLANNER AND HOLIDAYS ARE SUBJECT TO CHANGE

PLEDGE

India is my country.
All Indians are my
brothers and sisters.
I love my country and
I am proud of it's rich and
varied heritage, I shall always
strive to be worthy of it.
I shall respect my parents,
teachers' and all my elders
and treat everyone with courtesy.
To my country, and my people
I pledge my devotion. In their
well-being and prosperity
alone lies my happiness.
(This pledge is to be taken in the
beginning of a new session,
reopening day in July, Independence Day,
GandhiJayanti and Republic Day).

OATH

I am proud to be an Indian. The great heritage and culture of my country always influence and give me direction. It is my duty to be aware of the fundamental rights & duties and the Child Rights guaranteed by the Constitution of India. To live with self esteem and dignity is my fundamental right.

I will not tolerate any type of abusive activities that occur any where against me as well as against other children who are my sisters and brothers. I will always be in the forefront to report any such instances to the parents, authorities and the Police. This is my duty and responsibility. Since an abuse and exploitation free childhood and world is necessary for my future, I solemnly affirm that I will always stand for the same.

Jai Hind!

GREEN SCHOOL PLEDGE

We pledge ourselves
To love & respect all human beings.

To comfort the poor & the needy and
Share our joys & our wealth with others.

To protect the forests & rivers and all the other gifts of nature
To always work for the greater glory

Of our country and welfare of all mankind.

PRAYER

Merciful and Loving God,
We bow before you in gratitude,
Conscious of your presence and boundless love.

Help us being and continue this day,
For your great honour and glory.
Enlighten our minds, strengthen our memories,
And direct our will towards what is right.

Above all,
Help us to never offend anyone by our thoughts,
words or actions.
May your wisdom flow and guide us in all our endeavours.
Amen.

PRAYER FOR EXAMINATION

O Lord
Help us to do our examinations well.
Sharpen our intelligence so that
We understand well the questions
Which we have learnt
Guide us to write neatly and clearly
Help us to finish our exam in time
So that we are able to revise
What we have written.
Help us to overcome temptations.
And do our exams properly.
With your blessings and guidance Lord,
We know we cannot fail in any endeavour.

DISPERSAL PRAYER

Thank you God
For this wonderful day
We learnt, we played
And enjoyed our day
Bless our School, our Management,
Teachers, Parents, Friends and me
Amen.

LORD'S PRAYER

Our father who art in heaven
Hallowed be thy name
Thy kingdom come
Thy will be done, on Earth, as it is
in heaven.
Give us this day our daily bread
Forgive us for our sins, as we forgive
Those who sin against us.
Lead us not into temptation, but
deliver us from evil,
For thine is the kingdom, the
power and the glory
For ever and ever.
Amen.

RECESS PRAYER

Thank you God
For the world so sweet
Thank you God
For the birds that sing
Thank you God
For the food we eat
Thank you God for everything
Amen.

I WILL ENTER HIS GATE

I will enter his gate with thanks giving in my heart
 I will enter his court with praise
 I will say this is the day that the Lord has made
 I will rejoice for he has made me glad
 He has made me glad, he has made me glad
 I will rejoice for he has made me glad
 He has made me glad,
 he has made me glad

GOD'S LOVE

God's love, its so wonderful
 God's love, its so wonderful
 God's love, its so wonderful
 O! Wonderful love
 So high, we can't get over it
 So deep, we can't under it
 So wide, we can't get around it
 O! Wonderful love!

SHOWERS OF BLESSINGS

There shall be showers of blessing
 This is the promise of love:
 There shall be seasons refreshing
 Sent from the Savior above.
 Showers of blessing we need:
 Mercy-drops around us are falling.
 But for the showers we plead.
 There shall be showers of blessing
 Send them upon us, O Lord;
 Grant to us now a refreshing,
 Come, and now honour Thy Word
 Showers of blessing,

SHALOM ANTHEM

There's a land that I see in a dream,
 One that's filled with love and peace,
 Where its love that will reign supreme,
 It is true, it is here, it is true.
 Shalom Hills, O Shalom Hills
 Let peace prevail today
 And love that reigns in us today
 Be God's love divine
 Our father in heaven above
 Hallowed be your name on high
 May your kingdom come on earth
 Shalom Hills, it is true, it is here.

I CAN FLY

Love in your eyes
 Sitting silent by my side
 Going on Holding hand
 Walking through the nights
 Hold me up Hold me tight
 Lift me up to touch the sky
 Teaching me to love with heart
 Helping me open my mind
 I can fly
 I'm proud that I can fly
 To give the best of mine
 Till the end of the time Believe me
 I can fly I'm proud that
 I can fly To give the best of mine
 The heaven in the sky
 Nothing can stop me
 Spread my wings so wide.
 I can fly

WELCOME TO THE FAMILY

Welcome to the Family we're glad that you have Come
 To share your life with us, as we grow in love and
 May we always be to you, what God would have us be
 A Family always there to be strong and to lean on
 May we learn to love each other
 More with each new day
 May words of love be on our lips
 In everything we say
 May the spirit melt our hearts

ITS A GREAT THING

It's a great thing to serve the Lord — (3)
 Walking in the light of the Lord
 (Walk) 4 in the light —(3)
 Walking in the
 light of the Lord.
 It's a great thing to love the Lord —(3)
 Shouting in the light of the Lord
 (Shout)4 in the light — (3)
 Shouting in
 the light of the Lord.
 Its a great thing to praise the Lord —(3)
 Jumping in the light of the Lord
 (Jump)4 in the light — (3)
 Jumping in the light of the Lord.

SHALOM SONG

Here in the precincts of Shalom
 We learn, we love and we care.
 Yes, we are moulded to fulfill our dreams
 For a brighter tomorrow
 [Chorus]
 Our School, Our Pride,
 Ever to thee with grateful hearts we'll abide
 We'll lift up our motto always and forever
 Truly blessed to be Shalomites
 The Love of God is our guide,
 We are one in heart and one in mind
 We are a true family
 [Repeat Chorus]
 [Bridge]
 In the midst of the storm,
 The peace within us will shine like a star
 Truth will be our defence
 Above all God is Love
 Hallowed be thy name
 Always and forever

LIBERTY

We can say what we feel
 And know in our hearts that every word is real
 We can question all the answers
 Without fear to find the truth
 We can lift our eyes to heaven
 And believe in the God we choose
 Liberty reaching out to the world
 Her flag of Freedom unfurled
 Liberty together we will be
 Forever proud and free
 We can sing out loud our own songs
 And know we have the rights
 The right to be wrong
 We can soar like an eagle
 In the blue and endless sky
 All throughout our journey
 Never compromise

ON THIS SCHOOL

On this school your blessing Lord
 On this school your grace bestow
 On this school your blessing Lord
 May it come & never go.
 Bringing peace & joy & happiness
 Bringing love that knows no end
 On this school your blessing Lord
 On this school your blessing send.
 On this school your loving Lord
 May it overflow each day
 On this school your loving
 Lord May it come with us stay.
 Drawing us in love & unity
 By the love received from you
 On this school your blessing Lord
 May it come each day a new.

IT'S A BEAUTIFUL DAY

See the sun, shining in the window.
 Time to start a new day.
 Can't you hear, the songbird singing?
 I want to sing out loud and say that
 It's a beautiful day, for running in the sun.
 A beautiful day that's just begun.
 A beautiful day, to do what I want to do.
 uh, huhhh
 Yes it's a beautiful day just to be alive.
 A beautiful day, so glad that I've got
 A beautiful day.
 And I'd like to share it with you!
 Look around there's a world of beauty,
 From the mountains to the sea.
 And there's a wonder 'round every corner,
 Waiting there for you and me, cause
 It's a beautiful day, for running in the sun.
 A beautiful day that's just begun.
 A beautiful day, to do what I want to do.
 uh, huhhh
 Yes it's a beautiful day just to be alive.
 A beautiful day, so glad that
 I've got A beautiful day.
 And I'd like to share it with you!
 And I'd like to share it with you!

CHANNEL OF YOUR PEACE

Make me a channel of your peace.
 Where there is hatred let me bring your love.
 Where there is injury, your pardon, Lord
 And where there's doubt, true faith in you.
 Oh, Master grant that I may never seek
 So much to be consoled as to console
 To be understood as to understand
 To be loved as to love with all my soul.
 Make me a channel of your peace
 Where there's despair in life, let me bring hope
 Where there is darkness, only light
 And where there's endless ever joy.

लब पे आती है दुआ बन के तमन्ना मेरी
 ज़िन्दगी शम्मा की सूरत हो खुदाया मेरी
 हो मेरे दम से यूँ ही मेरे वतन की ज़ीनत
 जिस तरह फूल से होती हे चमन की ज़ीनत
 ज़िन्दगी हो मेरी परवाने की सूरत या रब
 इल्म की शम्मा से हो मुझको मोहब्बत या रब
 हो मेरा काम गरीबों की हिमायत करना
 दर्दमंदों से जुईफों से मोहब्बत करना

मेरे अल्लाह बुराई से बचाना मुझको
 नेक जो राह हो उस राह पे चलाना मुझको

राष्ट्रीय गान

जन-गण-मन अधिनायक जय हे,
भारत भाग्य विधाता।
पंजाब सिंध गुजरात मराठा,
द्राविड़, उत्कल बंग।
विंध्य हिमाचल यमुना गंगा,
उच्छल जलधि तरंग।
तव शुभ नामे जागे,
तव शुभ आशिष मांगे।
गाहे तव जय गाथा।
जन गण मंगलदायक जय हे,
भारत-भाग्य-विधाता।
जय हे, जय हे, जय हे,
जय जय जय, जय हे।

राष्ट्रीय गीत

वन्दे मातरम्। वन्दे मातरम्॥
सुजलां सुफलां मलयज-शीतलाम्
शस्य-श्यामलां मातरम्
वन्दे मातरम्॥
शुभ्र ज्योत्सनां पुलकित यामिनीम्
फुल्ल कुसुमित-द्रुमदल शोभिनीम्
सुहासिनीं सुमधुर भाषिणीम्
सुखदां वरदां मातरम्॥
वन्दे मातरम्॥

हर देश में तू

हर देश में तू हर भेष में तू
तेरे नाम अनेक तू एक ही है
तेरी रंगभूमि यह विश्व भरा
सब खेल में, मेल में तू ही तो है

सागर से उठा बादल बन कर
बादल से गिरा जल हो करके
फिर नहर बना, नदिया गहरी

तेरे भिन्न प्रकार, तू एक ही हैं
मिट्टी से भी अणु परमाणु बना
फिर जीव जगत का रूप लिया
कहीं पर्वत वृक्ष विशाल बना
सौंदर्य तेरा तू एक ही है

प्रेरणा गीत

सारे जहाँ से अच्छा हिन्दोस्तां हमारा।
हम बुलबुले हैं इसकी ये गुलसितां हमारा॥...

परबत वो सबसे ऊँचा, हमसाया आसमां का।
वो संतरी हमारा, वो पासवाँ हमारा॥...

गोदी में खेलती हैं, इसकी हजारों नदियाँ।
गुलशन हैं जिनके दम से, रश्क-ए-जनां हमारा॥

मज़हब नहीं सिखाता आपस में बैर रखना।
हिंदी हैं हम, वतन है हिन्दोस्तां हमारा॥...

इतनी शक्ति हमें देना दाता

इतनी शक्ति हमें देना दाता, मन का विश्वास कमज़ोर हो ना
हम चले नेक रस्ते पे हम से, भूलकर भी कोई भूल हो ना

दूर अज्ञान के हो अँधेरे, तू हमें ज्ञान की रोशनी दे
हर बुराई से बचते रहे हम जितनी भी दे भली जिन्दगी दे
बैर हो ना किसी का किसी से, भावना मन में बदले की हो ना

हम न सोचें हमें क्या मिला है, हम ये सोचें किया क्या है अर्पण
फूल खुशियों के बाँटे सभी को, सब का जीवन ही बन जाए मधुबन
अपनी करुणा का जल तू बहा के, कर दे पावन हर मन का कोना

LATE ARRIVAL / NON ATTENDANCE

(To be signed by the Parents, failing which the student may be prevented from attending school)

Date	Time	Teacher's Signature	Parent's Signature

RECORD OF SCHOOL - PARENT COMMUNICATION

(To be signed by the Parents, failing which the student may be prevented from attending school)

Date	Irregularity in Uniform / Text Book / Stationery / H.W. not done / Any Other	Teacher's Signature	Parent's Signature

INFORMATION CIRCULAR

Cir. No.	Date	Information/Circular	Teacher's Signature	Parent's Signature

MEDICAL ROOM RECORD

Date and Time	Action Taken in Medical Room	Sign. of Medical Room Incharge	Sign. of Vice Principal Class Teacher	Sign. of Parent

Date: _____

Day : _____

Teacher's Remarks

Date: _____

Day : _____

Teacher's Remarks

Date: _____

Day : _____

Teacher's Remarks

Date: _____

Day : _____

Teacher's Remarks

Date: _____

Day : _____

Teacher's Remarks

Date: _____

Day : _____


Teacher's Remarks



DECLARATION FOR SPORTS ACTIVITIES

To

The Principal



I, _____, parent of _____
of Class _____ allow my ward to take up sports activities classes during the school hours with all
the protective gear required for the same. I have taken cognizance of the note given below.

NOTE :

In a conscious effort to ensure and secure the safety of the children, we request you to send the
REQUIRED PROTECTIVE GEAR as the case may be.

It is mandatory for a child to bring the protective gear as required for the sports activity failing which he/she
will be barred from the sports classes.

UNDERTAKING

I also hereby assume full responsibility for the accidental injuries that can naturally occur to my child
during sports activities and I will not hold the school or the instructor responsible for the same.



Regards

Parent

Name : _____

Signature : _____



Date : _____



MEDICAL RECORD

Admission No.

NameAgeSexClass/Sec.

Date of Birth(D) (M) (Y) Blood GroupA+B+AB+..... O+
.....A-B- AB- O-

Father's Name Occupation

Mother's Name Occupation

Mailing Address

..... Pin Code

PhoneMob. No.

Name & Address of Family Physician

..... Phone

Family History Cancer.....Hypertension.....Asthma.....Diabetes

Past HistoryJaundiceAllergy.....Blood Transfusion

Personal History.....Braces.....Spectacles - Lens No. Rt.Lt.

Vaccination Status

Hepatitis-8 given on 1st Dose..... 2nd Dose3rd Dose.....

Typhoid given on class 1st (5 yrs.) IV (8 yrs.)VII (11 yrs.)X (14 yrs.)

Present Complaint (if any)

Current Medication (if any)

Any other Information

Kindly return this sheet duly
filled & signed at the earliest to
the class teacher.

I hereby give my consent for
medical check-up and I will not use
this for any medico-legal purpose.

Teacher's Signature

Date

Parent's Signature

1. Does your child suffer from any kind of allergy : Yes/No

If Yes, please give details :

- Medicines.....
- Food
- Respiratory.....
- Skin
- Any other

2. Does your child suffer from any kind of chronic disease e.g. Asthma, Diabetes, Heart disease, Epilepsy, others ? Yes/ No

If Yes,

- Name of the disease
- Duration of the disease
- Status of the disease - Stable / Progressive / Regressive / Cured.....

3. Is your child on any kind of regular medication ?

If Yes,

- Reason for taking medicine.....
- Name of the medicine being taken.....
- Dose
- Duration

I hereby declare that my ward is :

(a) Fit to participate in all school activities without any restrictions.

(b) Fit for limited participation (Specify)

- Cleared for
- Not cleared for

(c) Should not participate in sports

Doctor to be consulted in case of emergency :

Name : Tel No :

Signatures

Mother

Father

Guardian